



Registered Charity No. 1099173  
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## Minutes of the ANNUAL GENERAL MEETING at 7.00pm followed by the Committee Meeting held on 31 March 2021 at 7.20pm Via video

**Present: 20**

<b>Heather Armitage</b>	Friends of Lye Valley
<b>Elsa Bell</b>	<b>HONORARY SECRETARY, VICE CHAIR &amp; TRUSTEE</b>
<b>Rosemary Belton</b>	Friends of Bury Knowle Park
<b>Richard Bradley</b>	Friends of Quarry – <b>CHAIR &amp; TRUSTEE</b>
<b>Patrick Coulter</b>	Headington Neighbourhood Forum – <b>TRUSTEE</b>
<b>Bridget Durning</b>	Community Schools Alliance Trust – <b>TRUSTEE</b>
<b>Keith Frayn</b>	Ramblers/ Co-Chair Market Committee
<b>Theresa Frayn</b>	Co-Chair Market Committee
<b>Liz Grosvenor</b>	<b>ADMIN SUPPORT</b>
<b>Carolyn Gulliver</b>	London Court residents
<b>Tony Joyce</b>	Oxford Civic Society
<b>Cllr Altaf Khan</b>	Oxford City (Headington)
<b>Viv Miles</b>	Project Lead on Connected Communities
<b>John Nealon</b>	<b>TREASURER &amp; TRUSTEE</b>
<b>Anne Partridge</b>	U3A
<b>Cllr. Glynis Phillips</b>	Oxfordshire County (Barton, Sandhills & Risinghurst)
<b>Hilary Seal</b>	St Anne’s Road etc. Residents’ Association
<b>Cllr Roz Smith</b>	Oxfordshire County (Headington & Quarry) Oxford City (Quarry & Risinghurst)
<b>Howard Stanbury</b>	Friends of Old Headington
<b>Lesley Williams</b>	Headington Schools Partnership

**Apologies: 4**

Cllr Susan Brown	Oxford City (Churchill)
David Colbeck	Friends of Headington Hill Park
Andrea Siret	Oxford Brookes University
Wendy Vrij	Oxford Brookes University

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<p><b>Welcome and introductions.</b></p> <p>The Chair welcomed us to this Annual General Meeting which will be immediately followed by the Committee Meeting.</p> <p>He also welcomed Hilary Seal to her first meeting representing St Anne’s/Gathorne Road etc. Res. Assoc. as a temporary replacement for Peter West who has resigned as Chair.</p> <p>The last AGM was held by email exchange as we had just gone into lockdown. The Accounts were agreed, and Elsa Bell and Bridget Durning were re- elected to the Executive. This was reported in the Executive Minutes of 14 April 2020.</p>	
<p><b>Trustees’ report</b></p> <p>This report had been circulated prior to the meeting and the Chair highlighted the major points.</p>	

<ul style="list-style-type: none"> <li>• During the year <b>the market</b> had to close on London Road owing to social distancing issues. HA provided an on-line platform for a number of stallholders to develop ordering and delivery facilities and thus maintain some of their income; a number of stall-holders were funded to provide a series of food gifts to Sobell House; eventually the market was set up in Quarry Hollow where it remains at the moment. We are tremendously grateful to the <b>Market organisers</b> – first Cari and Jason, and now Keith and Theresa together with the Market Manager Ewan</li> <li>• A WhatsApp group was set up in various streets and <b>Street Champions</b> were appointed to help the vulnerable in their area. VM worked closely with the doctors’ surgeries and assisted in the recruitment of ten volunteer counsellors to support patients during the pandemic.</li> <li>• As the application for a Community Council was turned down by the City Council we needed to address the <b>governance</b> of Headington. Conversations are ongoing with the Development Directorate at the Council.</li> <li>• We recruited Viv Miles to head our <b>Connected Communities</b> project.</li> <li>• We addressed the subject of <b>diversity</b> in our governance and a task force has been set up to further this.</li> </ul> <p><b>The report was proposed by LW and seconded by PC and accepted by the committee.</b></p>	
<p><b>Treasurer’s report</b></p> <ul style="list-style-type: none"> <li>• JN updated the report already circulated as we have since received interest from the Coop of £366 thereby altering the figure of £8231 to £8597 in the Monetary Assets section.</li> <li>• His report compared several years’ activity and showed our fluctuating bottom line.</li> <li>• He pointed out that the festival figure included lottery funds of £3,000 which had been allocated to 2020 and had been authorised to be carried forward to 2021 for use if we could stage a festival.</li> </ul> <p><b>The accounts were proposed by RS and seconded by RBe and accepted by the committee.</b></p> <p>A vote of thanks was given to JN for his work and particularly for the very clear set of figures that he presented.</p>	
<p><b>Election of Trustees</b></p> <p>The Chair pointed out that nominations can be accepted at any time during the year. Under the terms of the constitution one third of the trustees have to resign but may be immediately put forward for re-election.</p> <p><b>This year JN resigned and was re-elected as proposed by VM and seconded by KF.</b></p>	
<p><b>The AGM closed 7.20</b></p>	
<p style="text-align: center;"><b>Draft Minutes of the Committee Meeting held on 31 March 2020 at 7.20</b>  <b>Via video</b>  <b>Attendees and Apologies as above</b></p>	
<p><b>1.</b> New member Hilary Seal was introduced as a temporary replacement for Peter West.</p>	
<p><b>2. Minutes of 27 January meeting</b>          These were agreed.</p>	



<p>should take.</p> <p>A number of members present felt that there was sufficient information available at the meeting to come to a decision and recommended that a letter be sent to the Council accordingly. The Chair agreed to this request despite his concern that all members had not had the opportunity to contribute to the discussion. To address this concern, he proposed to circulate a paper to everyone to allow them to respond separately if they wished and specifically if they had views that were in contrast to those expressed at the meeting. Heather A will submit a briefing paper to HA for circulation and to inform the submission to the City.</p> <p>It was noted that some of the Councillors on our circulation list are also on planning committees and therefore may have to abstain from any intervention; that this is an issue that could have been addressed by a Community Council as this area is part of the Neighbourhood Plan.</p> <p>TJ is willing to take this further on behalf of the Civic Society and by taking it to the local press.</p> <p>.</p> <p><b>The Chair reiterated that HA is predominantly a communication body, and that it is not appropriate for it to express a formal view or make official comment without scrutiny by all members.</b></p> <p><b>E scooters</b></p> <p>CG is concerned about the e-scooter parking on corners, going too fast, creeping up silently on older people or hard-of-hearing, and the fact that it is difficult to get the registration numbers to report them.</p> <p>RS has been in touch with VOI who run the scooters, and the issues of parents signing up quoting their driving licences for the use of their children which is illegal. Bad driving will cause the DL holder to get 3 points on their licence and VOI can refuse to sign up people.</p> <p>The County Council has invited comments on the scheme by August 13<sup>th</sup> and these can be given at: <a href="https://consultations.oxfordshire.gov.uk/consult.ti/HeadingtonEscooterExperimental/consultationHome">https://consultations.oxfordshire.gov.uk/consult.ti/HeadingtonEscooterExperimental/consultationHome</a></p> <p>We will invite VOI to our next committee meeting.</p> <p><b>Headington Neighbourhood Plan</b></p> <p>HA originally sponsored this initiative which should have led to the formation of a Community Council. As this was not sanctioned we now need to set up a new steering committee to take the Plan forward.</p> <p>The 60 projects named need to be pursued, although HA has taken up some of them. As the Forum is a statutory body it has access to CIL money. Cllr AK will join the steering committee to help get it started again.</p> <p>The National Planning Policy Framework policies need to be challenged e.g. the erection of 5G masts and large cabinets in Headington.</p>	<p>RB</p> <p>Heather A</p> <p>TJ</p> <p>RB</p> <p>PC/AK</p>
<p><b>5. AOB</b></p> <p>The <b>Cowley Road Carnival</b> on 4 July will this year involve house decoration, street parties, and 4 open-top buses roaming the streets, together with 2 electric minis decorated by the local schools.</p> <p><b>Loss of family homes</b> being converted into flats. The Local Plan contains a regulation about loss of dwellings (Policy H5). The existing regulations can be circumvented all too easily, for example adding an extension to house 1 or 2 extra people. A way round the legislation is to get a condition of build lifted after the original permission has been granted. There is a 'Balance of Dwellings' regulation in the Local Plan but this does not apply to single builds (Policy H4). Regarding HMOs, there is a City regulation to limit the proportion of HMOs in any one street (Policy H6).</p> <p><b>The Chair was thanked</b> for his work over the year, and Carolyn Gulliver, who is standing down from the committee, was thanked for her valuable contribution, and we wish her well in the future.</p>	
<p><b>6.</b> The meeting closed at 8.30.</p>	
<p><b>Date of next meeting for your diary:</b> <b>Wednesday 26 May 2021 at 7pm</b></p>	